

Cache County Council Ordinance and Policy Review Committee

February 12, 2024

Members Present:

Barbara Tidwell

Mark Hurd

Karl Ward

Amy Adams

Dirk Anderson

Maggie Thatcher

David Benson

Brett Robinson

Jeris Kendall

Other Staff Present:

Micah Safsten

Betty Weeks

Meeting called to order at 3pm

Mark Hurd made a motion to nominate B. Tidwell as Chair of committee, Karl Ward seconded.
Motion passes 3-0

Discussion of role, purpose, and make up of Council O&P Committee

Discussed having Megan Izatt take minutes of meetings.

Make-up of committee:

Voting Members:

-3 Council Members

Non-voting Members:

-Attorney

-HR

-Executive

-Finance

-Clerk/Auditor

-Sheriff

-Others as needed, but the above as permanent members

Discussion of Comprehensive Policy for Three Digit Line Item Codes

Micah introduced the policy- needing to write down a policy for what can be spent for the more common three digit codes

Betty spoke to the policy

Dirk spoke to the policy

Mark asked if there are limits for individual users as far as what GL codes they can enter

Betty and Maggie answered saying, no it is not possible

Barbara assigned Micah and Betty to compile a basic list of all three digit codes that this might apply to, then the committee will begin discussing how each code will be defined.

Jeris discussed upcoming county asset policy

Jeris and Micah discussed upcoming credit card policy, Betty explained the current process for assigning and approving county credit cards

Amy discussed on-call time policy.

Mark made a motion to recommend the on-call policy to the full Council, Karl seconded, motion passed 3-0.

Meeting adjourned at 4:00 pm.